Willoughby City Council

ORDINARY COUNCIL

MINUTES

Council Chamber, 31 Victor Street, Chatswood

24 July 2017

commencing at 7:00pm

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1 PRESENT

Councillors

Her Worship the Mayor Councillor G Giles-Gidney, Councillors S Coppock, J Hooper, R Hill, H Eriksson, T Mustaca, W Norton, A Rozos, J Rutherford, L Saville, M Sloane, M Stevens and N Wright

Officers

Ms D Just (General Manager), Mr B Wicks (Acting Customer & Corporate Director), Mr G McDonald (Interim Planning & Infrastructure Director), Ms M Smith (Community, Culture & Leisure Director), Ms A Casey (Culture & Leisure Manager), Mr M Duffy (Interim Chief Financial Officer), Mr I Arnott (Planning Manager), Ms P Chugh (Development Assessment Officer), Mr A Patterson (Acting Governance Manager), Mr V Grepl (Governance Officer) and Ms P Sheldrake (Minutes Secretary)

2 DISCLOSURES OF INTEREST - COUNCILLORS

- Councillor Eriksson declared via a Disclosures of Interest Form, a non-pecuniary, less than substantial interest in Item 12.1: Sailors Bay Ward Councillors Inspection meeting – 147-151 Sailors Bay Road, Northbridge – DA2014/419/B *(Nature of Interest: I used to live in the neighbouring building however I no longer do. This DA has no effect on the unit in any event.)*

- Councillor Wright declared via a Disclosed of Interest Form, a pecuniary interest in Item 13.2: Notice of Motion: Investment Providers *(Nature of Interest: I am an employee of Westpac, who is listed in the report as an investment provider who is "fossil fuel aligned")*

- Her Worship the Mayor Councillor G Giles-Gidney declared, via a Disclosures of Interest form, a non-pecuniary substantial interest in Item 18.1: 1-1A Walter Street & 452-469 Willoughby Road, Willoughby – DA2016/263 – Report to Sydney (North) Planning Panel and Item 18.2: 1 Frederick Street, Artarmon – DA2016/526 – Report to Sydney (North) Planning Panel *(Nature of Interest: I am a member of the Sydney (North) Planning Panel)*

- Councillor Coppock declared, via a Disclosures of Interest form, a non-pecuniary less than substantial interest in Item 18.1: 1-1A Walter Street & 452-469 Willoughby Road, Willoughby – DA2016/263 – Report to Sydney (North) Planning Panel and Item 18.2: 1 Frederick Street, Artarmon – DA2016/526 – Report to Sydney (North) Planning Panel *(Nature of Interest: I am an alternate member of the Sydney (North) Planning Panel)*

- Her Worship the Mayor Councillor G Giles-Gidney declared, via a Disclosures of Interest form, a non-pecuniary less than substantial interest in Items 19.2: Notice of Motion: Eastern Valley Way Clearways *(Nature of Interest: As a long term resident of Willoughby I know some of the residents and business owners affected)*

3 CONFIRMATION OF MINUTES

RESOLUTION

That the Minutes of the Ordinary Meeting of Council held 10 July 2017, copies of which have been circulated to each member of Council, be confirmed noting that:

- **The resolution in Confidential Minute Item 3.3 – 12 Frederick Street, St Leonards VPA was seconded by Councillor Coppock and not Councillor Saville.**
- **The disclosure by Councillor Eriksson in Attachment 1 to Item 12.1 – Sailors Bay Ward Councillors Inspection Meeting – 147-151 Sailors Bay Road, Northbridge – DA2014/419/B be amended to read:**

  Councillor Eriksson – Non-pecuniary/less than significant (I used to reside in the neighbouring building "Castlegardens". I no longer live there. My family, not I, retain an interest in the unit, however, this DA has no impact on the unit.)

MOVED COUNCILLOR MUSTACA

SECONDED COUNCILLOR RUTHERFORD

CARRIED

Voting
For the Resolution: Councillors Giles-Gidney, Coppock, Eriksson, Hill, Hooper, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane, Stevens and Wright.
Against: Nil

4 APOLOGIES AND LEAVE OF ABSENCE

NIL

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5 PETITIONS

5.1 PETITION - OPPOSITION TO SAME SEX MARRIAGE

RESPONSIBLE OFFICER:	**ANDREW PATTERSON – ACTING GOVERNANCE MANAGER**
AUTHOR:	**PATRICIA SHELDRAKE – MINUTES SECRETARY**
CITY STRATEGY LINK:	**1.1.3 CULTURAL DIVERSITY IS RESPECTED, SUPPORTED AND CELEBRATED**
MEETING DATE:	**24 JULY 2017**

Purpose of Report

A petition, containing 443 signatures, has been sent to Council in opposition to Same Sex Marriage Legislation being debated by Council.

A copy of the petition has been distributed to Councillors electronically. Members of the public may inspect a copy of the petition at Council offices or at the Council Meeting.

Procedural Motion

That the following people address Council:

- **May Lay Tam**
- **Maria Still**
- **Josiah Poon**

RESOLUTION

That Council receive and note the petition from concerned residents opposed to Same Sex Marriage legislation being debated by Council and a petition containing a further 190 signatures which was tabled by Councillor Mustaca.

MOVED COUNCILLOR MUSTACA

SECONDED COUNCILLOR HOOPER

CARRIED

Voting
For the Resolution: Councillors Giles-Gidney, Coppock, Eriksson, Hill, Hooper, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane and Stevens.
Against: Councillor Wright

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5.2 PETITION - FLOODLIGHTS ON BICENTENNIAL OVAL

CITY STRATEGY LINK: **2.1.2 THE COMMUNITY VALUES THE NATURAL ENVIRONMENT**

MEETING DATE: **24 JULY 2017**

Purpose of Report

A petition, containing 161 signatures was tabled by Councillor Coppock in opposition to the extended use of floodlighting on Bicentennial Oval.

A copy of the petition has been distributed to Councillors electronically. Members of the public may inspect a copy of the petition at Council offices.

RESOLUTION

That Council receive and note the petition relating to the extended use of floodlighting on Bicentennial Oval and refer it to the relevant Planning Officer for consideration.

MOVED COUNCILLOR COPPOCK

SECONDED COUNCILLOR HOOPER

CARRIED

Voting
For the Resolution: Councillors Giles-Gidney, Coppock, Eriksson, Hill, Hooper, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane, Stevens and Wright.
Against: Nil

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6 OPEN FORUM

NIL

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7 MAYORAL MINUTE

7.1 MAYORAL MINUTE – THE LATE JOCK ARNOLD

MEETING DATE: 24 JULY 2017

Purpose of Report

To consider the Mayoral Minute on the passing of John Peter Allan ("Jock") Arnold.

MOTION

Jock Arnold passed away on 4 June 2017, aged 72 years. A resident of West Chatswood, Jock was born and grew up on the North Shore and spent most of his life there.

He was involved with Willoughby Council elections. He enjoyed it and became an adept campaigner.

Jock was a sixth generation Australian and a direct descendant of Dame Flora McCloud of the Skye Clan McCloud in northern Scotland. He was particularly proud of the Scots connection, although he never managed to get there. The family also claimed lineage from Matthew Arnold of Rugby which, as a great football fan, pleased him enormously.

Jock worked as an insurance and reinsurance broker and was involved in major projects such as the harbour Tunnel. In his early working life he spent time in Germany, Switzerland and New York.

He was an accomplished yachtsman, rower, surfer and skier. He competed in yacht races for many years. Although asked many times to race in the Sydney Hobart, he always said "you turn left at the Heads, not right"!

Jock will be sadly missed by his family, friends and by everyone who knew him.

RESOLUTION

That Council adopt the Mayoral Minute on the passing of Jock Arnold and write a letter of condolence to the family.

MOVED COUNCILLOR GILES-GIDNEY

CARRIED

Councillor Mustaca acknowledged the passing of Mrs Tiani who suffered fatal injuries after she was hit by a van as she was crossing the road at the intersection of Victoria Avenue and Archer Street on 13 July 2017.

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Her Worship the Mayor Councillor G Giles-Gidney acknowledged the following people:

- Councillor Stevens for services to the community and Council noting that this was Councillor Stevens last meeting for the Council term.
- Declan Byrne from the North Shore Times who is leaving to pursue other career opportunities.
- Mr Jim McCready who was presented with a certificate of appreciation at the Chatswood West Progress Association Meeting.

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7.2 MAYOR'S DIARY: COUNCIL MEETING NOTES – 24 JULY 2017

TUESDAY 11 JULY			
Mayor	7.30 pm	Willoughby South P.A. Meeting	Castle Vale Apartments
WEDNESDAY 12 JULY			
Cr Saville	1 pm	Care Workshop: St Leonards Health Consumers Local Health District	
Mayor	7 pm	Opening of new Salon	Castlecrag
THURSDAY 13 JULY			
FRIDAY 14 JULY			
Cr Saville	6 pm	Exhibition and Launch	Northbridge School of Art
SATURDAY 15 JULY			
Mayor	6.45 pm	NZ Veterans Dinner	Chatswood RSL Club
SUNDAY 16 JULY			
MONDAY 17 JULY			
TUESDAY 18 JULY			
Cr Saville	11 am	Harbour to Hawkesbury Reconciliation Meeting	Mosman Art Gallery
Mayor	6.30 pm	Guest Speaker at Northbridge Rotary	Northbridge Golf Club
WEDNESDAY 19 JULY			
Mayor Crs Eriksson, Rutherford	11.30 am	Citizenship Ceremony	Council Chambers
THURSDAY 20 JULY			
Cr Saville	11 am	Plastic Free July – Coffee Cup Installation with Lane Cove Sustainability Action Group	Chatswood Mall
Mayor Crs Hooper, Rozos, Saville	7.30 pm	Chatswood West P.A. Meeting	Dougherty Centre
FRIDAY 21 JULY			
SATURDAY 22 JULY			
Cr Norton	1.30 pm	WTC 60th Anniversary Concert	The Concourse
SUNDAY 23 JULY			
Mayor	8.15 am	70th Anniversary Service	St James' Church, Castlecrag
Mayor	12.30 pm	Charity Lunch for RNSH	
Mayor Crs Norton, Saville	2 pm	WSO Choir Concert	The Concourse

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8 GENERAL MANAGER'S LATE REPORT

NIL

9 MATTERS FOR DEFERRAL, REFERRAL TO INSPECTION AND/OR PROCEDURAL PRIORITY

NIL

10 MATTERS NOT REQUIRING ELABORATION OR DEBATE

The Mayor invited Councillors to indicate the items not brought forward by the public that they wished to deal with separately:

Item 13.1	Notice of Motion: Local Government Elections 2017
Item 13.2	Notice of Motion: Investment Providers
Item 15.1	Replacement of Shared Audit Function with an In House Service
Item 16.1	Draft Related Party Disclosures Policy
Item 16.2	Draft Investment Policy
Item 17.1	Tender 104054 – Contract for Provision of Pre-packed Meals and Prepared Food for at Home with Willoughby Meals on Wheels
Item 17.5	Castle Cove Golf Course Plan of Management
Item 17.8	Registration of Interest – Concession Application for Rotary Club of Northbridge
Item 18.1	1-1A Walter Street & 452-469 Willoughby Road, Willoughby – DA2016/263 – Report to Sydney (North) Planning Panel
Item 18.2	1 Frederick Street, Artarmon – DA2016/526 – Report to Sydney (North) Planning Panel
Item 18.4	Community Transport Review
Item 19.1	Notice of Motion: Affordable Housing

RESOLUTION

That the remaining items, viz:

Item 12.2	**Minutes and Plans – Natural Heritage and Bushland Advisory Committee Minutes – 1 June 2017**
Item 12.3	**Shorelink Library Network Committee Meetings**
Item 12.4	**Minutes of Willoughby Heritage and Advisory Committee Meetings of 23 May 2017**
Item 12.5	**Global Friendship Committee meeting held 22 June 2017**
Item 12.6	**Multicultural Services Advisory Committee Meeting held 28 June 2017**
Item 12.7	**Access Advisory Committee Meeting held 14 June 2017**
Item 14.1	**Councillors' Information Booklets – 11 and 18 July 2017**
Item 16.3	**Make Public a Confidential Report from 12 September 2016 Council meeting – Item 3.3 Renewal of Licences for Child Care – 45 Orchard Road, Chatswood and Willoughby Park Centre**
Item 16.4	**Petitions Update**
Item 17.3	**SBS Child Care Centre**
Item 17.4	**Tender 108169 – Library Management System for Willoughby City Library Service**

Item 17.6	**Registration of Interest – Concession Application for Naremburn Progress Association**
Item 17.7	**Registration of Interest – Concession Application for Artarmon Public School Parents and Citizens Association**
Item 18.3	**Current Development Application and Planning Proposal Report as at 3 July 2017**

be adopted in accordance with the recommendations in the reports.

MOVED COUNCILLOR MUSTACA

SECONDED COUNCILLOR SAVILLE

CARRIED

Voting
For the Resolution: Councillors Giles-Gidney, Coppock, Eriksson, Hill, Hooper, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane, Stevens and Wright.
Against: Nil

11 MATTERS BROUGHT FORWARD BY THE PUBLIC

Item 5.1	Petition – Opposition to Same Sex Marriage
Item 12.1	Sailors Bay Ward Councillors Inspection Meeting – 147-151 Sailors Bay Road, Northbridge – DA2014/419/B
Item 17.2	Artarmon Bowling Club Site – Future Directions
Item 18.5	12 Malvern Avenue, 5-7 Havilah Street and 345 Victoria Avenue (Chatswood Chase) Planning Proposal
Item 19.2	Notice of Motion: Eastern Valley Clearways

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12 REPORTS FROM COMMITTEES

12.1 SAILORS BAY WARD COUNCILLORS INSPECTION MEETING - 147-151 SAILORS BAY ROAD, NORTHBRIDGE - DA2014/419/B

ATTACHMENTS: **1. MINUTES OF WARD MEETING HELD 7 JULY 2017**
2. WARD INSPECTION COMMITTEE REPORT DATED 10 APRIL 2017

RESPONSIBLE OFFICER: **IAN ARNOTT - PLANNING MANAGER**

AUTHOR: **IAN ARNOTT – PLANNING MANAGER**

MEETING DATE: **24 JULY 2017**

Purpose of Report

To seek Council determination in respect to Section 96 Modification application 2014/419/B seeking to increase the overall height of the building by 1.08 metres with provision of lift access to the roof top communal open space and modification mechanical plant.

Procedural Motion

That the following people address the meeting:

- **Rob Coote – Northbridge Progress Association Inc.**
- **Terry Byrnes – Town Planner (on behalf of the applicant)**

MOTION

That Council:

1. **Receive the Minutes of the Sailors Bay Ward Councillors Inspection Committee Meeting held on 7 July 2017, relating to DA2014/419/B for S96 – Modify lift overrun and mechanical duct heights.**

2. **Note the Motions proposed, but not seconded by the Committee being:**

   Motion: Councillor Eriksson
   That the application be approved in accordance with the Officer's recommendation.
   Motion: Councillor Hooper
   That the application be refused.

3. **Approve the application.**

MOVED COUNCILLOR ERIKSSON

SECONDED COUNCILLOR STEVENS

LOST

Voting
For the Motion: Councillors Eriksson, Mustaca and Stevens
Against: Councillors Giles-Gidney, Coppock, Hill, Hooper, Norton, Rutherford, Saville, Sloane and Wright
Absent: Councillor Rozos

MOTION

That Council:

1. **Receive the Minutes of the Sailors Bay Ward Councillors Inspection Committee Meeting held on 7 July 2017, relating to DA2014/419/B for S96 – Modify lift overrun and mechanical duct heights.**

2. **Note the Motions proposed, but not seconded by the Committee being:**

   Motion: Councillor Eriksson
   That the application be approved in accordance with the Officer's recommendation.
   Motion: Councillor Hooper
   That the application be refused.

3. **Refuse the application due to non-compliance with the height control.**

MOVED COUNCILLOR HILL

SECONDED COUNCILLOR HOOPER

CARRIED

Voting
For the Motion: Councillors Giles-Gidney, Coppock, Hill, Hooper, Norton, Rutherford, Saville, Sloane, Stevens and Wright.
Against: Councillors Eriksson and Mustaca
Absent: Councillor Rozos

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12.2 MINUTES AND PLANS - NATURAL HERITAGE AND BUSHLAND ADVISORY COMMITTEE MINUTES - 1 JUNE 2017

ATTACHMENTS:	**1. MINUTES - NATURAL HERITAGE AND BUSHLAND ADVISORY COMMITTEE – 1 JUNE 2017** **2. FERNDALE PARK DRAFT RESERVE ACTION PLAN** **3. PUBLIC EXHIBITION REPORT – FERNDALE PARK – DRAFT RESERVE ACTION PLAN**
RESPONSIBLE OFFICER:	**GREG MCDONALD – INTERIM PLANNING AND INFRASTRUCTURE DIRECTOR**
AUTHOR:	**ALFRED BERNHARD – BUSHLAND TEAM LEADER**
CITY STRATEGY LINK:	**2.1.1 CONSERVE AND MAINTAIN WILLOUGHBY'S NATURAL ECOSYSTEMS**
MEETING DATE:	**24 JULY 2017**

Purpose of Report

To present to Council the Minutes of the Natural Heritage and Bushland Advisory Committee meeting held on 1 June 2017.

RESOLUTION

That Council note the Minutes and adopt the Recommendations of the Natural Heritage and Bushland Advisory Committee from the meeting held on 1 June 2017.

MOVED COUNCILLOR MUSTACA

SECONDED COUNCILLOR SAVILLE

CARRIED

Voting
For the Resolution: Councillors Giles-Gidney, Coppock, Eriksson, Hill, Hooper, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane, Stevens and Wright.
Against: Nil

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12.3 SHORELINK LIBRARY NETWORK COMMITTEE MEETINGS

ATTACHMENTS:	**1. MINUTES - 170TH SHORELINK LIBRARY NETWORK COMMITTEE MEETING - 24 AUGUST 2016** **2. MINUTES - 172ND SHORELINK LIBRARY NETWORK COMMITTEE MEETING - 22 FEBRUARY 2017**
RESPONSIBLE OFFICER:	**MELANIE SMITH – COMMUNITY, CULTURE & LEISURE DIRECTOR**
AUTHOR:	**ANGELA CASEY – CULTURE & LEISURE MANAGER**
CITY STRATEGY LINK:	**1.2.3 QUALITY, ACCESSIBLE PUBLIC LIBRARY AND COMMUNITY LEARNING SERVICES ARE AVAILABLE**
MEETING DATE:	**24 JULY 2017**

Purpose of Report

1. To provide Council with the minutes of the 170th Shorelink Library Network Committee Meeting held 24 August 2016 and the 172nd Shorelink Library Network Committee Meeting held 22 February 2017.
2. To consider recommendations from the Shorelink Library Network Committee relating to the allocation of Shorelink Reserves and the extraction of data from the current Library Management System.

RESOLUTION

That Council:

1. **Receive and note the minutes of the 170th Shorelink Library Network Committee Meeting held 24 August 2016 and the 172nd Shorelink Library Network Committee Meeting held 22 February 2017.**

2. **Endorse the recommendation made by Committee members at the 174th Shorelink Committee Meeting that the reserves which are to be reported in the finalised statements (July 2017) may be distributed to member Councils on their request up to an amount as per the percentages recorded in the 2016/17 estimates, so as to allow member Councils to meet any commitment arising from orders raised for data extraction.**

3. **Endorse the recommendation made by Committee members at the 174th Shorelink Committee Meeting that should any member request transfer of its full share of reserves prior to withdrawal, no further claim will be made on the reserves by that Council.**

4. **Endorse the recommendation made by Committee members at the 174th Shorelink Committee Meeting that Member Councils withdrawing from Shorelink pay for their own data extraction.**

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5. **Endorse the recommendation made by Committee members at the 174th Shorelink Committee Meeting that while the Shorelink Office will continue to offer service in facilitating the data extraction for Willoughby and Northern Beaches Councils, orders for the work are to be placed directly to Aurora Information Technology by Willoughby and Northern Beaches Councils.**

MOVED COUNCILLOR MUSTACA

SECONDED COUNCILLOR SAVILLE

CARRIED

Voting
For the Resolution: Councillors Giles-Gidney, Coppock, Eriksson, Hill, Hooper, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane, Stevens and Wright.
Against: Nil

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12.4 MINUTES OF WILLOUGHBY HERITAGE ADVISORY COMMITTEE MEETINGS OF 23 MAY 2017

ATTACHMENTS:	**1. MINUTES OF MEETING HELD 23 MAY 2017**
RESPONSIBLE OFFICER:	**IAN ARNOTT - PLANNING MANAGER**
AUTHOR:	**JANE GIBSON – STRATEGIC PLANNER**
CITY STRATEGY LINK:	**1.1.3 CULTURAL DIVERSITY IS RESPECTED, SUPPORTED AND CELEBRATED**
MEETING DATE:	**24 JULY 2017**

Purpose of Report

To present Council with the Minutes of the Willoughby Heritage Advisory Committee Meeting held on 23 May 2017.

RESOLUTION

That Council note the Minutes of the Willoughby Heritage Advisory Committee Meeting held on 23 May 2017.

MOVED COUNCILLOR MUSTACA

SECONDED COUNCILLOR SAVILLE

CARRIED

Voting
For the Resolution: Councillors Giles-Gidney, Coppock, Eriksson, Hill, Hooper, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane, Stevens and Wright.
Against: Nil

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12.5 GLOBAL FRIENDSHIP COMMITTEE MEETING HELD 22 JUNE 2017

ATTACHMENTS:	**1. MINUTES - GLOBAL FRIENDSHIP COMMITTEE MEETING - 22 JUNE 2017**
RESPONSIBLE OFFICER:	**MELANIE SMITH – COMMUNITY, CULTURE & LEISURE DIRECTOR**
AUTHOR:	**MELANIE SMITH - COMMUNITY, CULTURE & LEISURE DIRECTOR**
CITY STRATEGY LINK:	**1.1.3 CULTURAL DIVERSITY IS RESPECTED, SUPPORTED AND CELEBRATED**
MEETING DATE:	**24 JULY 2017**

Purpose of Report

To present Council with the minutes of the Global Friendship Committee meeting held 22 June 2017.

RESOLUTION

That Council receive and note the minutes of the Global Friendship Committee meeting held 22 June 2017.

MOVED COUNCILLOR MUSTACA

SECONDED COUNCILLOR SAVILLE

CARRIED

Voting
For the Resolution: Councillors Giles-Gidney, Coppock, Eriksson, Hill, Hooper, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane, Stevens and Wright.
Against: Nil

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12.6 MULTICULTURAL SERVICES ADVISORY COMMITTEE MEETING HELD 28 JUNE 2017

ATTACHMENTS:	**1. MINUTES - MULTICULTURAL SERVICES ADVISORY COMMITTEE – 28 JUNE 2017** **2. REPORT – MULTICULTURAL SERVICES ADVISORY COMMITTEE APRIL TO JUNE 2017**
RESPONSIBLE OFFICER:	**MELANIE SMITH – COMMUNITY, CULTURE & LEISURE DIRECTOR**
AUTHOR:	**RITA LEUNG – MULTICULTURAL SERVICES TEAM LEADER**
CITY STRATEGY LINK:	**1.1.3 CULTURAL DIVERSITY IS RESPECTED, SUPPORTED AND CELEBRATED**
MEETING DATE:	**24 JULY 2017**

Purpose of Report

To provide Council with the minutes of the Multicultural Services Advisory Committee meeting held 28 June 2017 and to seek Council's endorsement of the Advisory Committee's recommendation for the appointment of three applicants to fill current vacancies on the Multicultural Services Advisory Committee.

RESOLUTION

That Council:

1. **Receive and note the minutes of the Multicultural Services Advisory Committee meeting held 28 June 2017.**
2. **Accept the recommendation from the MOSAIC Advisory Committee for appointment of the three applicants to be members of the Multicultural Services Advisory Committee:**

    i. Mr Johan Zaid Crouch
    ii. Ms Radhajayalakshmi Natarajan
    iii. Ms Olya Roohizadegan

MOVED COUNCILLOR MUSTACA

SECONDED COUNCILLOR SAVILLE

CARRIED

Voting
For the Resolution: Councillors Giles-Gidney, Coppock, Eriksson, Hill, Hooper, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane, Stevens and Wright.
Against: Nil

12.7 ACCESS ADVISORY COMMITTEE MEETING HELD 14 JUNE 2017

ATTACHMENTS:	**1. MINUTES - ACCESS ADVISORY COMMITTEE - 14 JUNE 2017**
RESPONSIBLE OFFICER:	**MELANIE SMITH – COMMUNITY, CULTURE & LEISURE DIRECTOR**
AUTHOR:	**LOUISE GEAGHAN - DOUGHERTY COMMUNITY SERVICES GROUP LEADER**
CITY STRATEGY LINK:	**1.2.1 RELEVANT SERVICES AND FACILITIES ARE AVAILABLE FOR THE COMMUNITY**
MEETING DATE:	**24 JULY 2017**

Purpose of Report

To provide Council with the minutes of the Willoughby City Council Access Advisory Committee meeting held Wednesday 14 June 2017.

RESOLUTION

That Council receive and note the minutes of the Willoughby City Council Access Advisory Committee meeting held Wednesday 14 June 2017.

MOVED COUNCILLOR MUSTACA

SECONDED COUNCILLOR SAVILLE

CARRIED

Voting
For the Resolution: Councillors Giles-Gidney, Coppock, Eriksson, Hill, Hooper, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane, Stevens and Wright.
Against: Nil

DRAFT

13 DEFERRED MATTERS

13.1 NOTICE OF MOTION: LOCAL GOVERNMENT ELECTIONS 2017

RESPONSIBLE OFFICER:	**DEBRA JUST – GENERAL MANAGER**
AUTHOR:	**DEBRA JUST – GENERAL MANAGER**
CITY STRATEGY LINK:	**6.1.1 A COUNCIL THAT IS OPEN, ACCOUNTABLE AND REPRESENTS ITS CONSTITUENTS**
MEETING DATE:	**24 JULY 2017**

Purpose of Report

Councillor Saville has indicated her intention to move the following Notice of Motion.

Procedural Motion

That Council resolve itself into a Committee of the Whole to discuss this matter.

RESOLUTION

That the meeting revert to Open Council.

MOVED COUNCILLOR HILL

SECONDED COUNCILLOR ERIKSSON

CARRIED

Voting
For the Resolution: Councillors Giles-Gidney, Coppock, Eriksson, Hill, Mustaca, Norton, Rozos, Rutherford and Saville, Sloane, Stevens and Wright
Against: Nil
Absent: Councillor Hooper

Motion

That, at the forthcoming Local Government elections in September 2017, Willoughby City Council will conduct a poll to ask residents “do you agree with the State Government’s proposal to merge Willoughby with North Sydney and Mosman?”

The General Manager report back to Council on a response from the Electoral Commission and the cost.

MOVED COUNCILLOR SAVILLE

SECONDED COUNCILLOR WRIGHT

CARRIED

Voting
For the Motion: Councillors Coppock, Rutherford, Norton, Saville, Stevens and Wright
Against: Councillors Giles-Gidney, Eriksson, Hill, Mustaca, Rozos and Sloane
Absent: Councillor Hooper

As the vote was equal, the Mayor exercised her casting vote for the motion.

DRAFT

13.2 NOTICE OF MOTION: INVESTMENT PROVIDERS

RESPONSIBLE OFFICER: **DEBRA JUST – GENERAL MANAGER**

AUTHOR: **DEBRA JUST – GENERAL MANAGER**

CITY STRATEGY LINK: **6.3.1 COUNCIL MAINTAINS A STRONG SUSTAINABLE FINANCIAL POSITION**

MEETING DATE: **24 JULY 2017**

Purpose of Report

Councillor Saville has indicated her intention to move the following Notice of Motion:

Motion

1. That Willoughby City Council will give preference to financial institutions that do not invest in, or finance the fossil fuel industry where:

    a) the investment is compliant with Councils investment policy; and
    b) the investment rate is favourable to council relative to other similar investments that may be on offer to Council at the time of investment

2. In its regular financial reporting to council, provide information on the state of divestment from fossil fuels

3. Request that LGNSW prepare and maintain information regarding financial institutions in which councils may invest, which are committed to fossil free investments and lending

MOVED COUNCILLOR SAVILLE

SECONDED COUNCILLOR NORTON

LOST

Voting
For the Motion: Councillors Hill and Saville
Against: Giles-Gidney, Coppock, Eriksson, Mustaca, Norton, Rozos, Rutherford, Saville and Sloane.
Absent: Councillors Hooper, Stevens and Wright

Due to Councillor Wright declaring a pecuniary interest in Item 13.2: Notice of Motion: Investment Providers due to being an employee of Westpac he withdrew from the meeting taking no part in the discussion or voting on this topic.

DRAFT

14 CORRESPONDENCE

14.1 COUNCILLORS' INFORMATION BOOKLET - 11 AND 18 JULY 2017

RESPONSIBLE OFFICER:	**BEN WICKS – ACTING CUSTOMER & CORPORATE DIRECTOR**
AUTHOR:	**RITA WOLOW – EXECUTIVE ASSISTANT**
CITY STRATEGY LINK:	**6.1.1 A COUNCIL THAT IS OPEN, ACCOUNTABLE AND REPRESENTS ITS CONSTITUENTS**
MEETING DATE:	**24 JULY 2017**

Purpose of Report

To list on the Council Agenda the weekly Councillors' Information Booklets, circulated to all Councillors on 11 and 18 July 2017.

RESOLUTION

That Council receive the Councillors' Information Booklets circulated to all Councillors on 11 and 18 July 2017.

MOVED COUNCILLOR MUSTACA

SECONDED COUNCILLOR SAVILLE

CARRIED

Voting
For the Resolution: Councillors Giles-Gidney, Coppock, Eriksson, Hill, Hooper, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane, Stevens and Wright.
Against: Nil

DRAFT

15 REPORTS FROM OFFICERS - GENERAL MANAGER

15.1 REPLACEMENT OF SHARED AUDIT FUNCTION WITH AN IN HOUSE SERVICE

ATTACHMENTS:	**1. INTERNAL AUDIT FUNCTION AGREEMENT AT FEBRUARY 2015**
RESPONSIBLE OFFICER:	**DEBRA JUST – GENERAL MANAGER**
AUTHOR:	**DEBRA JUST – GENERAL MANAGER**
CITY STRATEGY LINK:	**6.1.1 A COUNCIL THAT IS OPEN, ACCOUNTABLE AND REPRESENTS ITS CONSTITUENTS**
MEETING DATE:	**24 JULY 2017**

Purpose of Report

To review how the current shared internal audit service is delivered at Willoughby City Council in light of recent and proposed changes.

RESOLUTION

That Council:

1. **Formally give notice of its departure from the Internal Audit Function shared service agreement.**

2. **Commence planning for the transition process from a shared internal audit service to an internal audit service for Willoughby City Council.**

3. **Thank the Head of Internal Audit, Mr Michael Quirk, for his commitment, expertise, advice and support to Willoughby City Council, its Audit Committee and to the shared Internal Audit Function since 2009.**

MOVED COUNCILLOR SAVILLE

SECONDED COUNCILLOR SLOANE

CARRIED

Voting
For the Resolution: Councillors Giles-Gidney, Coppock, Eriksson, Hill, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane and Wright.
Against: Nil
Absent: Councillors Hooper and Stevens

DRAFT

16 REPORTS FROM OFFICERS – CUSTOMER AND CORPORATE SUPPORT DIRECTORATE

16.1 DRAFT RELATED PARTY DISCLOSURES POLICY

ATTACHMENTS:	**1. DRAFT RELATED PARTY DISCLOSURES POLICY**
RESPONSIBLE OFFICER:	**ben wicks – acting CUSTOMER & CORPORATE DIRECTOR**
AUTHOR:	**MICHAEL DUFFY - INTERIM CHIEF FINANCIAL OFFICER**
CITY STRATEGY LINK:	**6.1.1 A COUNCIL THAT IS OPEN, ACCOUNTABLE AND REPRESENTS ITS CONSTITUENTS**
MEETING DATE:	**24 JULY 2017**

Purpose of Report

To present the draft Related Party Disclosures Policy to Council for consideration and endorsement.

RESOLUTION

That Council adopt the draft Related Party Disclosures Policy.

MOVED COUNCILLOR MUSTACA

SECONDED COUNCILLOR WRIGHT

CARRIED

Voting
For the Resolution: Councillors Giles-Gidney, Coppock, Eriksson, Hill, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane and Wright.
Against: Nil
Absent: Councillors Hooper and Stevens

DRAFT

16.2 DRAFT INVESTMENT POLICY

ATTACHMENTS:	**1. DRAFT INVESTMENT POLICY** **2. APPENDICES**
RESPONSIBLE OFFICER:	**MICHAEL DUFFY - INTERIM CHIEF FINANCIAL OFFICER**
AUTHOR:	**MICHAEL DUFFY – INTERIM CHIEF FINANCIAL OFFICER**
CITY STRATEGY LINK:	**6.3.1 COUNCIL MAINTAINS A STRONG SUSTAINABLE FINANCIAL POSITION**
MEETING DATE:	**24 JULY 2017**

Purpose of Report

To present a Draft Updated Investment Policy to Council for consideration and endorsement.

RESOLUTION

That Council adopt the revised Investment Policy.

MOVED COUNCILLOR NORTON

SECONDED COUNCILLOR WRIGHT

CARRIED

Voting
For the Resolution: Councillors Giles-Gidney, Mustaca, Norton, Sloane and Wright.
Against: Councillors Coppock, Rutherford and Saville
Absent: Councillors Hill, Hooper, Eriksson, Rozos and Stevens

DRAFT

16.3 MAKE PUBLIC A CONFIDENTIAL REPORT FROM 12 SEPTEMBER 2016 COUNCIL MEETING - ITEM 3.3 RENEWAL OF LICENCES FOR CHILD CARE - 45 ORCHARD ROAD, CHATWOOD AND WILLOUGHBY PARK CENTRE

ATTACHMENTS:	**1. REDACTED CONFIDENTIAL COUNCIL REPORT**
RESPONSIBLE OFFICER:	**MELANIE SMITH – COMMUNITY, CULTURE & LEISURE DIRECTOR**
AUTHOR:	**VLADIMIR GREPL, GOVERNANCE OFFICER**
CITY STRATEGY LINK:	**6.1.1 A COUNCIL THAT IS OPEN, ACCOUNTABLE AND REPRESENTS ITS CONSTITUENTS**
MEETING DATE:	**24 JULY 2017**

Purpose of Report

To make public a confidential report from the Closed Council Meeting held 12 September 2016 as resolved by Council.

RESOLUTION

That Council note the provision to the public of the Confidential Report Item 3.3 "Renewal of Licences for Childcare – 45 Orchard Road, Chatswood and Willoughby Park Centre", with sensitive information redacted, according to Council resolution made on 12 September 2016.

MOVED COUNCILLOR MUSTACA

SECONDED COUNCILLOR SAVILLE

CARRIED

Voting
For the Resolution: Councillors Giles-Gidney, Coppock, Eriksson, Hill, Hooper, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane, Stevens and Wright.
Against: Nil

DRAFT

RENEWAL OF LICENCES FOR THE PROVISION OF CHILD CARE SERVICES AT 45 ORCHARD ROAD CHATSWOOD AND WILLOUGHBY PARK CENTRE - CONFIDENTIAL

RESPONSIBLE OFFICER:	**PETER CONROY - PLANNING & INFRASTRUCTURE DIRECTOR**
AUTHOR:	**DAVID DI BIASE – PROPERTY AND CONSTRUCTION SERVICES MANAGER**
CITY STRATEGY LINK:	**4.1.1 PLANNING, MAINTENANCE AND OPERATION OF INFRASTRUCTURE**
MEETING DATE:	**12 SEPTEMBER 2016**

REASON FOR CONFIDENTIALITY

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(d) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

(d) commercial information of a confidential nature that would if disclosed:
(i) prejudice the commercial position of the person who supplied it

Purpose of Report

To obtain Council's consent for the renewing of the licences for the provision of child care services at Council's facilities located at:

1. 45 Orchard Rd, Chatswood
2. Willoughby Park Centre

Background

The leases for Council's pre-school facilities at 45 Orchard Rd and the Willoughby Park Centre have become due for renewal. It is proposed that the new leases will be for 5 years with a 5 year option.

The Willoughby Park Centre is located on Crown Land and as such requires an expression of interest (EOI) process to be undertaken before Council may enter into a lease with a service provider for the facility. Although not strictly required in the case of the facility at 45 Orchard Rd, being on Operational Land, the facility was also included in the EOI to ensure a thorough testing of the market.

An advertisement was placed in Tenderlink on Tuesday 28 June 2016 seeking tenders from suitably qualified and experienced companies to provide childcare services from the two (2) facilities.

A compulsory site inspect of both facilities was held on Wednesday 6 July 2016, four (4) providers attended the inspection.

The tender period was extended by an additional two (2) weeks at the request of Tenderers, to allow a more thorough response, as a number of the parent committee members were away on holiday at the time.

The tender closed at 11am on Wednesday 3 August 2016 – one compliant tender was received:

- Chatswood Occasional Child Care Incorporated – expressing an interest to provide child care services at the 45 Orchard Rd facility.

A late tender was also submitted via the Help & Service counter by the East Willoughby Pre-School. As the tender was late and was not submitted in accordance with the tender instructions, it was deemed a non-conforming tender and was returned to the East Willoughby Pre-School.
No other submissions were received to provide child care services from the Willoughby Park Centre facility.

Financial Implications

The proposed lease fee of [redacted] per child per day is further to Council's resolution, at its meeting of the 9 September 2013, wherein it resolved that:

'Council note that when future expressions of interest are called for the ongoing child care services at theses premises, that Council advise all organisations submitting an offer that an expected licence fee equating to [redacted] per child per day for not for profit groups be sought.'

The proposed yearly licence fee for the 45 Orchard Road facility, based on an operation of 49 weeks per year and a maximum number of 28 children (per DEC licencing), is [redacted] per annum. Currently the licence fee is [redacted] per annum.

The proposed yearly licence fee for the WPC facility, based on an operation of 49 weeks per year and a maximum number of 20 children (per DEC licencing), is [redacted] per annum. Currently the licence fee is [redacted] per annum.

Discussion

Tender Assessment – 45 Orchard Rd Facility

The submitted tender was evaluated against the following criteria:

Item	% Assessment Value
1. Status & Experience of the Provider • Approved Provider (Education and Care Services National Regulations) • Existing provider of local service. • Relevant experience and qualifications to obtain a provider approval	[redacted]
2. Staffing • Qualifications and experience of proposed educational and support staff. • Staff to child ratios. • Evidence of ongoing professional development of staff	[redacted]
3. Types of Providers	

• Private not for profit – community managed (local Incorporated Association managed by a parent committee) – score 10 • Other not for profit provider – other organisation (for example, YMCA, PCYC) – score 7.5 • Private for profit provider – score 5	[redacted]
4. Financial Viability • Evidence provided to demonstrate financial viability to provide the service.	[redacted]
5. Insurances • Evidence of Proponent holding appropriate levels of insurances ie public liability, worker's compensation, contents insurance etc.	[redacted]
6. Quality of Educational Programme • Level of compliance of Proponents educational programme with the Education and Care Services National Regulations seven (7) Quality Areas	[redacted]
7. Children's Health and Safety • Quality of proponents health and safety documentation and processes	[redacted]

Their submission was found to be fully compliant, having provided all information required by the tender documentation and have the appropriate Department of Education and Communities (DEC) licencing to provide child care services from the facility.

Chatswood Occasional Child Care has a history of the successful provision of child care services at 45 Orchard Rd and have not defaulted in the payment of their rent. Chatswood Occasional Child Care was the only organisation to submit an EOI for 45 Orchard Rd.

Willoughby Park Centre
No conforming tenders were received for the provision of child care services at the Willoughby Park Centre facility.

East Willoughby Pre-School, a not for profit organisation, has been operating at the Willoughby Park Centre (WPC) for over 75 years and is well known and respected by the local community.

Further to the long association of the East Willoughby Pre-School with the WPC and since no other submissions to provide child care services at the facility were received, it is proposed that Council officers enter into negotiations with the East Willoughby Pre-School with view to reaching an agreement for the lease of the facility, in accordance with the tender conditions.

Such negotiations are allowed under Section 178(3)(e) of the Local Government (General) Regulations 2005.

Verbal advice received from Crown Lands is that they do not foresee any issues in providing their approval of the lease should Council undertake the proposed negotiations. Council is awaiting written confirmation of Crown Lands' verbal advice.

A further report will be presented for Council's consideration detailing the outcome of the tender negotiations with the East Willoughby Pre-School.

Conclusion

45 Orchard Rd, Chatswood
In consideration that Chatswood Occasional Child Care Incorporated having submitted a compliant tender and due to **their track** record of successfully providing child care services at the facility, it is proposed that Council enter into a licence agreement with the Chatswood Occasional Child Care Incorporated, in accordance with the EOI conditions.

Willoughby Park Centre
There being no other submissions received and in recognition of the East Willoughby Pre-School's long association with the facility, it is proposed that Council officers enter into negotiations with them with view to entering into a licence agreement for the provision of childcare services at the facility.

OFFICER'S RECOMMENDATION

That Council:

1. **Accept Chatswood Occasional Child Care Incorporated's tender submission for Council's 45 Orchard Rd, Chatswood facility and enter into a licence agreement for a term of 5 years with a 5 year option.**

2. **Authorise Council officers to undertake negotiations with the East Willoughby Pre-School with view to reaching an agreement for the lease of the facility in accordance with the tender conditions AND that a further report be presented for Council's consideration detailing the outcome of the tender negotiations.**

3. **Provide the mayor and General Manager with delegated authority to execute the licence agreements under the Common Seal of Council.**

16.4 PETITIONS UPDATE

ATTACHMENTS:	**1. LISTING OF PETITIONS**
RESPONSIBLE OFFICER:	**BEN WICKS – ACTING CUSTOMER & CORPORATE DIRECTOR**
AUTHOR:	**PATRICIA SHELDRAKE – MINUTES SECRETARY**
CITY STRATEGY LINK:	**6.1.1 A COUNCIL THAT IS OPEN, ACCOUNTABLE AND REPRESENTS ITS CONSTITUENTS**
MEETING DATE:	**24 JULY 2017**

Purpose of Report

To present an updated list of petitions that have been submitted to Council.

RESOLUTION

That Council receive and note the updated listing of petitions.

MOVED COUNCILLOR MUSTACA

SECONDED COUNCILLOR SAVILLE

CARRIED

Voting
For the Resolution: Councillors Giles-Gidney, Coppock, Eriksson, Hill, Hooper, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane, Stevens and Wright.
Against: Nil

DRAFT

17 REPORTS FROM OFFICERS – COMMUNITY, CULTURE AND LEISURE DIRECTORATE

17.1 TENDER 104054 - CONTRACT FOR PROVISION OF PRE-PACKED MEALS AND PREPARED FOOD FOR AT HOME WITH WILLOUGHBY MEALS ON WHEELS

RESPONSIBLE OFFICER:	**MELANIE SMITH – COMMUNITY, CULTURE & LEISURE DIRECTOR**
AUTHOR:	**LOUISE GEAGHAN - DOUGHERTY COMMUNITY SERVICES TEAM LEADER**
CITY STRATEGY LINK:	**1.2.2 PROVIDE AND ADVOCATE FOR APPROPRIATE FACILITIES AND SERVICES FOR ALL AGES**
MEETING DATE:	**24 JULY 2017**

Purpose of Report

To recommend Council reject current tenders for the *Contract for Provision of Pre-Packed Meals and Prepared Food for At Home with Willoughby Meals on Wheels* (Tender Number: 104054).

RESOLUTION

That Council:

1. **Decline to accept any of the submitted tenders.**

2. **Delegate the General Manager to enter into negotiations with a tenderer or any other person with a view to entering into a contract for the provision of pre-packed meals and prepared food for 'At Home with Willoughby' Meals on Wheels as permitted under *Section 178 (3) (e) of the Local Government (General) Regulation 2005, as:***

    - **It is not likely that an acceptable outcome will be achieved from inviting fresh tenders.**
    - **Negotiations will ensure contractual specifications of the Meals on Wheels tender are met.**

MOVED COUNCILLOR RUTHERFORD

SECONDED COUNCILLOR MUSTACA

CARRIED

Voting
For the Resolution: Councillors Giles-Gidney, Coppock, Eriksson, Mustaca, Norton, Rozos, Rutherford, Saville and Sloane.
Against: Nil
Absent: Councillors Hooper, Hill, Stevens and Wright

DRAFT

17.2 ARTARMON BOWLING CLUB SITE - FUTURE DIRECTIONS

ATTACHMENTS:	**1. ISSUES AND RECOMMENDATIONS REPORT**
	2. ARTARMON PARKLANDS DESIGN-DRAFT BRIEF
RESPONSIBLE OFFICER:	**MELANIE SMITH – COMMUNITY, CULTURE & LEISURE DIRECTOR**
AUTHOR:	**JULIE WHITFIELD- OPEN SPACE CO-ORDINATOR**
CITY STRATEGY LINK:	**1.3.1 ACCESSIBLE OPEN SPACE AND RECREATIONAL FACILITIES FOR THE COMMUNITY ARE PROVIDED**
MEETING DATE:	**24 JULY 2017**

Purpose of Report

To establish a Citizens Panel to determine future options for the former Artarmon Bowling clubhouse.

Procedural Motion

That the following people address the meeting:

- **Bob Taffel – Willoughby South Progress Association**
- **Anna Greco**

AMENDMENT

That Council:

1. **Establish a Citizens Panel to consider future options for the Artarmon Bowling clubhouse building and the cost of upgrading / maintaining the current building.**

2. **Consider the Citizens Panel recommendation regarding future options of the Artarmon Bowling Clubhouse building by December 2017.**

3. **Establish a Citizens Panel to include representatives from:**

    - **Residents living on Burra Road**
    - **Residents neighbouring the facility**
    - **Users of the premises**

    - **A representative from the Progress Association of:**

        - **East Willoughby**
        - **Artarmon**
        - **Naremburn**

DRAFT

- **And a representative of a Youth Group and Aged Care plus community members up to a total of 15.**

4. Agree that no councillors, past councillors and candidates be appointed.

MOVED COUNCILLOR ROZOS

SECONDED COUNCILLOR HOOPER

LOST

Voting
For the Amendment: Councillors Rozos
Against: Councillors Giles-Gidney, Coppock, Eriksson, Hill, Hooper, Mustaca, Norton, Rutherford, Saville, Sloane, Stevens and Wright.

RESOLUTION

That Council:

1. Establish a Citizens Panel to consider future options for the Artarmon Bowling clubhouse building and the cost of upgrading / maintaining the current building and not to include demolition of the building.

2. Consider the Citizens Panel recommendation regarding future options of the Artarmon Bowling Clubhouse building by December 2017.

3. Establish a Citizens Panel to include representatives from:

- **Residents living on Burra Road**
- **Residents neighbouring the facility**
- **Users of the premises**
- **A representative from the Progress Association of:**
    - **Willoughby South**
    - **Artarmon**
    - **Naremburn**
- **And a representative of a Youth Group and Aged Care plus community members up to a total of 15.**

4. Agree that no councillors, past councillors or candidates be appointed.

MOVED COUNCILLOR COPPOCK

SECONDED COUNCILLOR SLOANE

CARRIED

Voting
For the Resolution: Councillors Giles-Gidney, Coppock, Eriksson, Hill, Hooper, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane, Stevens and Wright.
Against: Nil

17.3 SBS CHILD CARE CENTRE

RESPONSIBLE OFFICER:	**MELANIE SMITH – COMMUNITY, CULTURE & LEISURE DIRECTOR**
AUTHOR:	**MICHAEL CASHIN - COMMUNITY LIFE MANAGER**
CITY STRATEGY LINK:	**1.2.1 RELEVANT SERVICES AND FACILITIES ARE AVAILABLE FOR THE COMMUNITY**
MEETING DATE:	**24 JULY 2016**

Purpose of Report

To advise Council on the wind up of the SBS Childcare Centre and to seek Council's endorsement to authorise the General Manager and the Mayor to execute all documentation necessary to effect the cessation of SBS Child Care Centre (ACN 082 924 703).

RESOLUTION

That Council:

1. **Note the report which details the current status of the winding up of the SBS Child Care Centre (company) and the measures proposed to ensure ongoing child care service provision is conducted on the SBS site.**

2. **Delegate to the General Manager and the Mayor authority to execute all documentation necessary to effect the cessation of SBS Child Care Centre (ACN 082 924 703).**

MOVED COUNCILLOR MUSTACA

SECONDED COUNCILLOR SAVILLE

CARRIED

Voting
For the Resolution: Councillors Giles-Gidney, Coppock, Eriksson, Hill, Hooper, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane, Stevens and Wright.
Against: Nil

DRAFT

17.4 TENDER 108169 - LIBRARY MANAGEMENT SYSTEM FOR WILLOUGHBY CITY LIBRARY SERVICE

RESPONSIBLE OFFICER:	**MELANIE SMITH – COMMUNITY, CULTURE & LEISURE DIRECTOR**
AUTHOR:	**ANGELA CASEY – CULTURE AND LEISURE MANAGER**
CITY STRATEGY LINK:	**1.2.3 QUALITY, ACCESSIBLE PUBLIC LIBRARY AND COMMUNITY LEARNING SERVICES ARE AVAILABLE**
MEETING DATE:	**24 JULY 2017**

Purpose of Report

To inform Council of the tender results for the supply of a new Library Management System and to recommend a supplier for an initial three year period with a two year option.

RESOLUTION

That Council:

1. **Accept the tender submission by the tenderer ranked number one in accordance with the specification for Tender 108169 Library Management System for a period of three years for a lump sum amount with an option to extend this service agreement for an additional two years subject to satisfactory performance from the selected supplier.**

2. **Delegate authority to the General Manager and Mayor to execute contract documents associated with this tender under the Common Seal of Council.**

3. **Release the name of the successful tenderer and the contract amount for Tender 108169 Library Management System once the agreement for the supply of the new library management system has been signed.**

MOVED COUNCILLOR MUSTACA

SECONDED COUNCILLOR SAVILLE

CARRIED

Voting
For the Resolution: Councillors Giles-Gidney, Coppock, Eriksson, Hill, Hooper, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane, Stevens and Wright.
Against: Nil

17.5 CASTLE COVE GOLF COURSE PLAN OF MANAGEMENT

ATTACHMENTS:	**1. PLAN OF MANAGEMENT- CASTLE COVE GOLF COURSE 2017** **2. PUBLIC HEARING REPORT – SJB PLANNING MAY 2017**
RESPONSIBLE OFFICER:	**MELANIE SMITH – COMMUNITY, CULTURE & LEISURE DIRECTOR**
AUTHOR:	**JULIE WHITFIELD - OPEN SPACE CO-ORDINATOR**
CITY STRATEGY LINK:	**6.1.1 A COUNCIL THAT IS OPEN, ACCOUNTABLE AND REPRESENTS ITS CONSTITUENTS**
MEETING DATE:	**24 JULY 2017**

Purpose of Report

To adopt a new Plan of Management for the Castle Cove golf course, and to enter into a new five plus five year lease with Castle Cove Country Club as per the requirements of the Local Government Act 1993.

Procedural Motion

That a representative from the Castle Cove Golf Course address the meeting.

RESOLUTION

That Council:

1. **Adopt the Castle Cove Golf Course Plan of Management (amended) being Attachment 1, dated May 2017.**

2. **Bring the new five plus five year lease with the Castle Cove Country Club for the Castle Cove Golf Course as per the requirements of the *Local Government Act 1993* back to the 7 August 2017 meeting for Council approval.**

MOVED COUNCILLOR RUTHERFORD

SECONDED COUNCILLOR NORTON

CARRIED

Voting
For the Resolution: Councillors Giles-Gidney, Coppock, Eriksson, Hill, Hooper, Mustaca, Norton, Rutherford, Saville, Sloane, Stevens and Wright.
Against: Nil
Absent: Councillor Rozos

DRAFT

17.6 REGISTRATION OF INTEREST - CONCESSION APPLICATION FOR NAREMBURN PROGRESS ASSOCIATION

RESPONSIBLE OFFICER:	**MELANIE SMITH – COMMUNITY, CULTURE & LEISURE DIRECTOR**
AUTHOR:	**ERIN COLWELL-SPORTSGROUND BOOKING OFFICER**
CITY STRATEGY LINK:	**1.2.1 RELEVANT SERVICES AND FACILITIES ARE AVAILABLE FOR THE COMMUNITY**
MEETING DATE:	**24 JULY 2017**

Purpose of Report

To seek Council's approval for a 100% (Category D) concessional rate of hire for the Naremburn Progress Association, hire of Naremburn Oval #1 for the Family Film Night Event on Saturday 16 September 2017.

RESOLUTION

That Council approve a 100% (Category D) concessional rate of hire at a value of $300 for the Naremburn Progress Association Family Film Night Event held by the Naremburn Progress Association.

MOVED COUNCILLOR MUSTACA

SECONDED COUNCILLOR SAVILLE

CARRIED

Voting
For the Resolution: Councillors Giles-Gidney, Coppock, Eriksson, Hill, Hooper, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane, Stevens and Wright.
Against: Nil

DRAFT

17.7 REGISTRATION OF INTEREST - CONCESSION APPLICATION FOR ARTARMON PUBLIC SCHOOL PARENTS AND CITIZENS ASSOCIATION

RESPONSIBLE OFFICER:	**melanie smith – COMMUNITY, CULTURE & LEISURE DIRECTOR**
AUTHOR:	**ERIN COLWELL- SPORTSGROUND BOOKING OFFICER**
CITY STRATEGY LINK:	**1.2.1 RELEVANT SERVICES AND FACILITIES ARE AVAILABLE FOR THE COMMUNITY**
MEETING DATE:	**24 JULY 2017**

Purpose of Report

To seek Council's approval for a 100% (Category D) concessional rate of hire for the Artarmon Public School Parents and Citizens Association, hire of Thomson Oval for the Inaugural Spring Fair Event on Sunday 17 September 2017.

RESOLUTION

That Council approve a 100% (Category D) concessional rate of hire at a value of $420 for the Artarmon Public School Parents and Citizens Association Spring Fair Event held by the Artarmon Public School Parents and Citizens Association.

MOVED COUNCILLOR MUSTACA

SECONDED COUNCILLOR SAVILLE

CARRIED

Voting
For the Resolution: Councillors Giles-Gidney, Coppock, Eriksson, Hill, Hooper, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane, Stevens and Wright.
Against: Nil

DRAFT

17.8 REGISTRATION OF INTEREST - CONCESSION APPLICATION FOR ROTARY CLUB OF NORTHBRIDGE

RESPONSIBLE OFFICER:	**MELANIE SMITH – COMMUNITY, CULTURE & LEISURE DIRECTOR**
AUTHOR:	**ERIN COLWELL –SPORTSGROUND BOOKING OFFICER**
CITY STRATEGY LINK:	**1.2.1 RELEVANT SERVICES AND FACILITIES ARE AVAILABLE FOR THE COMMUNITY**
MEETING DATE:	**24 JULY 2017**

Purpose of Report

To seek Council's approval for a 100% (Category D) concessional rate of hire for the Rotary Club of Northbridge, hire of Northbridge Oval for the Pictures on the Pitch event on Saturday 14 October 2017.

RESOLUTION

That Council resolve not to consider the matter any further

MOVED COUNCILLOR HILL

SECONDED COUNCILLOR ERIKSSON

CARRIED

Voting
For the Resolution: Councillors Giles-Gidney, Coppock, Eriksson, Hill, Hooper, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane, Stevens and Wright.
Against: Nil

DRAFT

18 REPORTS FROM OFFICERS – PLANNING AND INFRASTRUCTURE DIRECTORATE

18.1 1-1A WALTER STREET & 452-469 WILLOUGHBY ROAD, WILLOUGHBY - DA 2016/263 -REPORT TO SYDNEY (NORTH) PLANNING PANEL

ATTACHMENTS:	**1. ASSESSMENT REPORT TO SYDNEY (NORTH) PLANNING PANEL**
MEETING DATE:	**24 JULY 2017**
APPLICANT:	**ARTMADE ARCHITECTURAL**
OWNER:	**MRS J M CORNAY AND MR R SORAK AND MRS A R SORAK AND H R NIHILL AND MR A M HORAN AND MS V C HORAN AND MR A D POTTER AND MS N E HERRON AND MR J G T HEAD AND MS L T N VU AND MR J R HUGHES**
PROPOSAL:	**DEMOLITION OF EXISTING DWELLINGS AND CONSTRUCTION OF A NEW 222 PLACE CHILDCARE CENTRE AND SIGNAGE**
RESPONSIBLE OFFICER:	**IAN ARNOTT - PLANNING MANAGER**
AUTHOR:	**POOJA CHUGH – DEVELOPMENT PLANNER**
CITY STRATEGY LINK:	**6.1.1 A COUNCIL THAT IS OPEN, ACCOUNTABLE AND REPRESENTS ITS CONSTITUENTS**

Purpose of Report

To inform Council that Development Application 2016/263 for 'demolition of the existing dwellings and construction of a new 222 place childcare centre at 1-1A Walter Street & 452-460 Willoughby Road, Willoughby*'* will be considered by the Sydney (North) Planning Panel at its meeting of 26 July 2017.

The proposal is regionally significant development as identified in Schedule 4A of the *Environmental Planning and Assessment Act* (EP&A Act). It has a capital investment value (CIV) over $5million and therefore Sydney (North) Planning Panel is the determination authority.

Members of the Sydney (North) Planning Panel should retire from Council Chambers during the consideration of the Agenda Item.

RESOLUTION

That Council receive the Assessment Report referred to the Sydney (North) Planning Panel for determination for DA-2016/263 seeking refusal for demolition of existing dwellings and erection of a childcare centre at 1-1A Walter Street & 452-460 Willoughby Road, Willoughby.

MOVED COUNCILLOR ROZOS

SECONDED COUNCILLOR WRIGHT

CARRIED

Voting
For the Resolution: Councillors Eriksson, Hill, Norton, Rozos, Rutherford, Saville, Sloane and Wright.
Against: Nil
Absent: Councillors Giles-Gidney, Coppock, Hooper, Mustaca and Stevens

Due to Councillor Giles-Gidney declaring a non-pecuniary substantial interest and Councillor Coppock declared a non-pecuniary less than substantial interest in Item 18.1: 1-1A Walter Street & 452-469Willoughby Road, Willoughby – DA2016/263 – Report to Sydney (North) Planning Panel due to the Mayor being a member on the panel and the Deputy Mayor an alternate, they withdrew from the meeting taking no part in the discussion or voting on this topic.

Former Deputy Mayor Sloane assumed the Chair in the Mayor and Deputy Mayor's absence for this item.

DRAFT

18.2 1 FREDERICK STREET ARTARMON - DA 2016/526 - REPORT TO SYDNEY (NORTH) PLANNING PANEL

ATTACHMENTS:	**1. ASSESSMENT REPORT TO SYDNEY (NORTH) PLANNING PANEL**
MEETING DATE:	**24 JULY 2017**
APPLICANT:	**NIX ANDERSON PTY LTD**
OWNER:	**WILLOUGHBY CITY COUNCIL**
PROPOSAL:	**CONSTRUCTION OF TWO (2) NEW FREESTANDING BUILDINGS FOR USE AS A CAFÉ AND GREENHOUSE, NEW LANDSCAPING, DEMOLITION OF EXISTING CONCRETE RAMP, RELOCATION OF EXISTING FIRE STAIR, AUGMENTATION OF EXISTING BUILDING ENTRANCE AND DEMOLITION OF ALUMINIUM BOUNDARY WALL.**
RESPONSIBLE OFFICER:	**GREG MCDONALD - PLANNING & INFRASTRUCTURE DIRECTOR**
AUTHOR:	**IAN ARNOTT – PLANNING MANAGER**
CITY STRATEGY LINK:	**6.1.1 A COUNCIL THAT IS OPEN, ACCOUNTABLE AND REPRESENTS ITS CONSTITUENTS**

Purpose of Report

To inform Council that Development Application 2016/526 for '*construction of two (2) new freestanding buildings for use as a café and greenhouse, new landscaping, demolition of existing concrete ramp, relocation of existing fire stair, augmentation of existing building entrance and demolition of aluminium boundary wall'* will be considered by the Sydney (North) Planning Panel at its meeting of 26 July 2017.

The Sydney (North) Planning Panel is the consent authority for the application as Council is the owner of the property and the cost of development exceeds $5million.

Members of the Sydney (North) Planning Panel should retire from Council Chambers during the consideration of the Agenda Item.

Recommittal Motion

That Council recommit Item 18.2 1 Frederick Street, Artarmon – DA2016/526 – Report to Sydney (North) Planning Panel

DRAFT

RESOLUTION

That Council receive the Assessment Report referred to the Sydney (North) Planning Panel for determination for DA 2016/526 seeking consent for construction of two freestanding buildings for use as a café and greenhouse, new landscaping, demolition of existing concrete ramp, relocation of existing fire stair, augmentation of existing building entrance and demolition of aluminium boundary wall at 1 Frederick Street, Artarmon.

MOVED COUNCILLOR WRIGHT

SECONDED COUNCILLOR NORTON

CARRIED

Voting
For the Resolution: Councillors Eriksson, Hill, Norton, Rozos, Rutherford, Saville, Sloane and Wright.
Against: Nil
Absent: Councillors Giles-Gidney, Coppock, Hooper, Mustaca and Stevens

Due to Councillor Giles-Gidney declaring a non-pecuniary substantial interest and Councillor Coppock declared a non-pecuniary less than substantial interest in Item 18.2: 1 Frederick Street, Artarmon – DA2016/526 – Report to Sydney (North) Planning Panel due to the Mayor being a member on the panel and the Deputy Mayor an alternate, they withdrew from the meeting taking no part in the discussion or voting on this topic.

Former Deputy Mayor Sloane assumed the Chair in the Mayor and Deputy Mayor's absence for this item.

DRAFT

18.3 CURRENT DEVELOPMENT APPLICATION AND PLANNING PROPOSAL REPORT AS AT 3 JULY 2017

ATTACHMENTS:	**1. LIST OF APPLICATIONS**
RESPONSIBLE OFFICER:	**IAN ARNOTT - PLANNING MANAGER**
AUTHOR:	**DEVELOPMENT PLANNERS, BUILDING SURVEYORS**
CITY STRATEGY LINK:	**6.1.1 A COUNCIL THAT IS OPEN, ACCOUNTABLE AND REPRESENTS ITS CONSTITUENTS**
MEETING DATE:	**24 JULY 2017**

Purpose of Report

To provide Councillors with details of all current Development Applications and Planning Proposals as at 3 July 2017.

RESOLUTION

That Council note the information on Development Applications (including those to be determined by the Sydney North Planning Panel) and Planning Proposals Report to 3 July 2017.

MOVED COUNCILLOR MUSTACA

SECONDED COUNCILLOR SAVILLE

CARRIED

Voting
For the Resolution: Councillors Giles-Gidney, Coppock, Eriksson, Hill, Hooper, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane, Stevens and Wright.
Against: Nil

DRAFT

18.4 COMMUNITY TRANSPORT REVIEW

ATTACHMENTS:	**1. REFERENCE REPORTS** **2. POLICY CONTEXT, DATA AND GUIDING PRINCIPLES** **3. ARTARMON LOOP ROUTE** **4. THE LOOP SERVICE ROUTES**
RESPONSIBLE OFFICER:	**GREG MCDONALD - PLANNING & INFRASTRUCTURE DIRECTOR**
AUTHOR:	**NOAH VANRAAPHORST-KING – SUSTAINABLE PROJECTS OFFICER- TRANSPORT**
CITY STRATEGY LINK:	**4.2.1 INCREASED USE OF ACTIVE AND PUBLIC TRANSPORT**
MEETING DATE:	**24 JULY 2017**

Purpose of Report

The purpose of this report is to provide Council with a recommendation for tender on the "Artarmon Loop" and "The Loop" services.

MOTION

That Council:

1. **Note the report on the Community Transport services of the Artarmon Loop and The Loop.**

2. **Resolve to continue the Artarmon Loop and The Loop bus services including commencing a trial of a new timetable and redesign of services for a 12 month period.**

3. **Resolve to keep funding the Artarmon Loop and The Loop bus services for 12 months under current e.restore funding while identifying an alternative funding source for the 2018/19 budget should Council resolve to continue operation of this service.**

4. **Set performance targets for the 12 month trial period, including a target of 75% capacity for the Peak Hour Artarmon Industrial Estate service with a 40% average capacity target for all other services.**

5. **Resolve to tender the Artarmon Loop and The Loop services for a new three year contract period with two one year options that incorporate 12 monthly performance based targets for the operator.**

6. **Approve a tender exemption in accordance with S55(3)(i) of the Local Government Act 1993 for provision of services from I Love Oz PTD LTD until the commencement of a new tender recognising the delay was due to Council's careful consideration of the impact, cost, benefits and pending merger.**

DRAFT

MOVED COUNCILLOR ROZOS

SECONDED COUNCILLOR HILL

CARRIED

Voting
For the Motion: Councillors Giles-Gidney, Eriksson, Hill, Norton, Rozos, Rutherford, Saville, Sloane and Wright.
Against: Councillor Coppock
Absent: Councillors Hooper, Mustaca and Stevens

DRAFT

18.5 12 MALVERN AVENUE, 5-7 HAVILAH STREET AND 345 VICTORIA AVENUE (CHATSWOOD CHASE) PLANNING PROPOSAL

ATTACHMENTS:	**1. GATEWAY DETERMINATION** **2. SUBMISSIONS RECEIVED**
RESPONSIBLE OFFICER:	**IAN ARNOTT - PLANNING MANAGER**
AUTHOR:	**CRAIG O'BRIEN – STRATEGIC PLANNER**
CITY STRATEGY LINK:	**6.2.1 A COMMUNITY THAT IS INFORMED OF KEY COUNCIL POLICIES, SERVICES AND ACTIVITIES AND CAN PARTICIPATE IN THE DECISION MAKING PROCESS**
MEETING DATE:	**24 JULY 2017**

Purpose of Report

The purpose of this report is to seek Council support to proceed with the amendment of Willoughby Local Environmental Plan 2012 (WLEP 2012) to increase floorspace and improve facilities at Chatswood Chase Shopping Centre.

Procedural Motion

The following people were registered to speak but as the resolution was carried unanimously they chose not to address the meeting:

- **Jacqueline Parker – Urbis**
- **Aimee Taylor – Vicinity Centres**

Procedural Motion

That Philip Bergersen address the meeting after the vote. Councillors took Mr Bergersen's comments on notice for consideration.

RESOLUTION

That Council:

1. **Support the Planning Proposal and draft amendment to Willoughby Local Environmental Plan 2012 for the land at 12-14 Malvern Avenue (SP 36362), 5-7 Havilah Street (SP 33860) and 345 Victoria Avenue, Chatswood (Lot 10 DP 1143909) known as Chatswood Chase.**

2. **Adopt and make the amendment to Willoughby Local Environmental Plan 2012 in accordance with Section 59 of the Environmental Planning and Assessment Act 1979, so as to change Willoughby Local Environmental Plan 2012 , and give effect to the Planning Proposal in the following manner:**

    a) **Amending the Height of Buildings Map (Sheet HOB_004) as follows:**

i) 12-14 Malvern Avenue – 40 metres
ii) 5-7 Havilah Street – 34 metres
iii) Northern portion of Chatswood Chase shopping centre (fronting Malvern Avenue and part of Havilah Street) – 40 metres

b) Amending the Floor Space Ratio Map (Sheet FSR_004) so as the Floor Space Ratio for 12-14 Malvern Avenue and 5-7 Havilah Street will be the same as the Chatswood Chase site – 4.5:1.

c) Inserting after clause 1.8A (1):

"(2) To avoid doubt, Willoughby Local Environmental Plan 2012 (Amendment No XX) applies to the determination of a development application made (but not finally determined) in respect to Chatswood Chase Shopping Centre before the commencement of that Plan."

MOVED COUNCILLOR RUTHERFORD

SECONDED COUNCILLOR MUSTACA

CARRIED

Voting
For the Resolution: Councillors Giles-Gidney, Coppock, Eriksson, Hill, Hooper, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane, Stevens and Wright.
Against: Nil

DRAFT

19 NOTICE OF MOTION

19.1 NOTICE OF MOTION: AFFORDABLE HOUSING

RESPONSIBLE OFFICER: **DEBRA JUST – GENERAL MANAGER**

AUTHOR: **DEBRA JUST – GENERAL MANAGER**

CITY STRATEGY LINK: **3.1.1 PLAN FOR HOUSING CHOICE**

MEETING DATE: **24 JULY 2017**

Purpose of Report

Councillor Saville has indicated her intention to move the following Notice of Motion:

Motion

That council provides a report into how it can utilise its planning instruments and property portfolio to deliver more affordable housing for our community.

MOVED COUNCILLOR SAVILLE

LAPSED FOR WANT OF A SECONDER

DRAFT

19.2 NOTICE OF MOTION: EASTERN VALLEY WAY CLEARWAYS

RESPONSIBLE OFFICER: **DEBRA JUST – GENERAL MANAGER**

AUTHOR: **DEBRA JUST – GENERAL MANAGER**

CITY STRATEGY LINK: **4.2.2 BALANCE TRAFFIC MANAGEMENT**

MEETING DATE: **24 JULY 2017**

Purpose of Report

Councillor Rozos has indicated his intention to move the following Notice of Motion:

Procedural Motion

That the following people address the meeting:

- **Dr Branwen Morgan**
- **Tanya Taylor**
- **Harley Kruse**

RESOLUTION

That Council write a letter to The Hon. Melinda Pavey MP, Minister for Roads, Maritime and Freight strongly opposing the RMS' proposed new and extended clearway changes to Eastern Valley Way from the Sailors Bay Rd intersection to Clive St, Roseville Chase, which would be in effect Monday – Friday from 6am-7pm and Saturday – Sunday and Public Holidays from 9am-6pm, on the grounds of lack of evidence for an improvement in traffic flow, loss of access to public amenities, decreased safety for residents associated with increased speeding, and the need for properly-funded infrastructure solutions that will better balance the rights of residents and motorists and better serve the long-term strategy of Transport for NSW.

The letter should include that the RMS investigate the effects of higher parking demands on the adjoining side streets, its impact on visitor and trades-person parking, impact on waste collection operations, and extra parking between Victoria Avenue and Smith Street on the western side and any maintenance of road pavements by Council that would have to be undertaken outside of clearway restricted times. Taking into account that the 2015 study was only taken in Smith Street intersection and is out of date and not relevant.

MOVED COUNCILLOR ROZOS

SECONDED COUNCILLOR RUTHERFORD

CARRIED

Voting
For the Resolution: Councillors Giles-Gidney, Coppock, Eriksson, Hill, Hooper, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane, Stevens and Wright.
Against: Nil

20 CONFIDENTIAL ITEMS

In accordance with the *Local Government Act 1993,* and the *Local Government (General) Regulation 2005,* in the option of the General Manager, the following business is confidential as referred to in Section 10A(2) of the Act, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

Procedural Motion

That:

1. Council resolve itself into Closed Session with the Press and Public excluded from the meeting to deal with the following confidential item.
2. Council resolve into Committee of the Whole in order to deal with this confidential item.

20.1 CONFIDENTIAL TENDER 104054 - CONTRACT FOR PROVISION OF PRE-PACKED MEALS AND PREPARED FOOD FOR AT HOME WITH WILLOUGHBY MEALS ON WHEELS

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(d)(i) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following: -

(d) commercial information of a confidential nature that would if disclosed:
(i) prejudice the commercial position of the person who supplied it

20.2 CONFIDENTIAL TENDER 108169 - LIBRARY MANAGEMENT SYSTEM FOR WILLOUGHBY LIBRARY SERVICE

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(d) and (i) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following: -

(d) commercial information of a confidential nature that would if disclosed:
(i) prejudice the commercial position of the person who supplied it

20.1 CONFIDENTIAL TENDER 104054 - CONTRACT FOR PROVISION OF PRE-PACKED MEALS AND PREPARED FOOD FOR AT HOME WITH WILLOUGHBY MEALS ON WHEELS

Recommendation Summary

That Council:

1. Decline to accept any of the submitted tenders.

2. Delegate the General Manager to enter into negotiations with a tenderer or any other person with a view to entering into a contract for the provision of pre-packed meals and prepared food for 'At Home with Willoughby' Meals on Wheels as permitted under Section 178 (3) (e) of the *Local Government (General) Regulation 2005,* as:

- **It is not likely that an acceptable outcome will be achieved from inviting fresh tenders.**
- **Negotiations will ensure contractual specifications of the Meals on Wheels tender are met.**

20.2 CONFIDENTIAL TENDER 108169 - LIBRARY MANAGEMENT SYSTEM FOR WILLOUGHBY LIBRARY SERVICE

Recommendation Summary

That Council release the name of the successful tenderer and the contract amount for Tender 108169 Library Management System once the agreement for the supply of the new library management system has been signed.

RESOLUTION

That the meeting revert to Open Council.

MOVED COUNCILLOR ERIKSSON

SECONDED COUNCILLOR WRIGHT

CARRIED

Voting
For the Resolution: Councillors Giles-Gidney, Coppock, Eriksson, Hill, Norton, Rozos, Rutherford, Saville, Sloane and Wright.
Against: Nil
Absent: Councillors Hooper, Mustaca and Stevens

RESOLUTION

That the recommendations from the Committee of the Whole be adopted.

MOVED COUNCILLOR ERIKSSON

SECONDED COUNCILLOR HILL

CARRIED

Voting
For the Resolution: Councillors Giles-Gidney, Coppock, Eriksson, Hill, Norton, Rozos, Rutherford, Saville, Sloane and Wright.
Against: Nil
Absent: Councillors Hooper, Mustaca and Stevens

DRAFT

21 QUESTIONS

NIL

- **Councillor Hooper left the meeting at 9:20pm**
- **Councillor Steven left the meeting at 10:15pm**
- **At 10.34pm Council moved a procedural motion to extend the meeting.**
- **Councillor Mustaca left the meeting at 11:04pm**
- **Councillor Wright left the meeting at 10:11pm during debate on Item 13.2: Notice of Motion: Investment Providers due to being an employee of Westpac and took no part in the discussion or voting on this topic**
- **Her Worship the Mayor Councillor G Giles-Gidney and Deputy Mayor Coppock left the meeting at 11:08pm during debate on Item 18.1: 1-1A Walter Street & 452-469 Willoughby Road, Willoughby – DA2016/263 – Report to Sydney (North) Planning Panel and Item 18.2: 1 Frederick Street, Artarmon – DA2016/526 – Report to Sydney (North) Planning Panel and took no part in the discussion or voting on this topic**
- **Former Deputy Mayor Councillor Sloane took the chair during the vote on Item 18.1: 1-1A Walter Street & 452-469 Willoughby Road, Willoughby – DA2016/263 – Report to Sydney (North) Planning Panel and Item 18.2: 1 Frederick Street, Artarmon – DA2016/526 – Report to Sydney (North) Planning Panel**

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The meeting concluded at 11:13pm

I have authorised a stamp bearing my signature to be affixed to the pages of the Minutes of the Ordinary Council Meeting held on 24 July 2017. I confirm that Council has adopted these Minutes as a true and accurate record of the meeting.